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To: All Members of the Council  
Chief Executive

Please ask for Joel  
Hammond-  
Gant

Direct Line 01246 345273  
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Dear Councillor,

Record of Decision taken by Cabinet - 13 March, 2018

At a meeting of the Cabinet held on 13 March, 2018, the following decisions were reached on the items listed in the attached schedule.

The implementation of these Cabinet decisions is suspended until the call-in period has expired without a call-in being validly invoked. Any Member of the Council shall be entitled to call for a decision to be suspended by giving notice to the Monitoring Officer *either by telephone, fax, email or in writing not later than 5.00 pm on the day following the date of the Cabinet meeting.*

Any decision so suspended shall not be capable of implementation for a period of five calendar days from the date of the Cabinet meeting which will expire on 18 March, 2018.

(DURING THE CALL-IN PERIOD A REQUEST MAY BE MADE IN RESPECT OF ANY DECISION SO SUSPENDED BY NOT LESS THAN ONE QUARTER OF THE TOTAL MEMBERSHIP OF THE OVERVIEW AND PERFORMANCE SCRUTINY COMMITTEE. TO DO THIS YOU WILL NEED TO NOTIFY THE MONITORING OFFICER IN WRITING, BY FAX OR BY EMAIL BY 5.00 PM ON 18 MARCH 2018 BEING FIVE DAYS FOLLOWING THE DAY OF THE CABINET MEETING.)

continued

## Public Information

### Corporate Enforcement Policy

#### **\*RESOLVED –**

1. That the Corporate Enforcement Policy, as attached at Appendix A to the officer's report, be approved and adopted.
2. That the Fixed Penalty Notice Supplementary Guidance, as attached at Appendix B to the officer's report, be approved and adopted.
3. That delegated authority be granted to the Senior Environmental Health Officer in consultation with the Cabinet Member for Governance, to approve minor amendments to the Corporate Enforcement Policy and Fixed Penalty Notice Supplementary Guidance.

### **REASON FOR RECOMMENDATIONS**

To have a corporate approach to enforcement across all services that carry out regulatory roles.

### Asbestos Management Compliance

#### **\*RESOLVED –**

1. That the Council's improved position in respect of Asbestos Management compliance, and the outstanding work remaining on the Asbestos Compliance Action Plan, be noted.
2. That the Asbestos Management Compliance Sub-Group continues to oversee the implementation of the outstanding actions set out in the Asbestos Compliance Action Plan, and reports progress to the Council Health and Safety Committee on a quarterly basis.
3. That the Asbestos Policy 2018-2021, as attached at Appendix 4 to the officer's report, be approved and adopted.

4. That further update reports be submitted to Cabinet as and when plans, policies, procedures and strategies are prepared, reviewed and updated.

## **REASON FOR RECOMMENDATIONS**

To ensure legislative and statutory obligations in relation to the management of asbestos risk are met.

Commercial Services Fees and Charges for Cemeteries in 2018/19

### **\*RESOLVED –**

That the proposed fees and charges for cemeteries in 2018/19, as attached at Appendix A to the officer's report, be approved and adopted.

## **REASONS FOR RECOMMENDATION**

1. There has been a decline in burial numbers in recent years which has coincided with above average fee increases. It is expected that by applying an average increase, burial numbers will be consolidated.
2. To generate income to contribute to the costs of providing and maintaining a burial service.

Tenant Satisfaction STAR Survey Results

### **\*RESOLVED –**

That the results of the 2017 STAR survey and the improvement in tenant satisfaction be noted.

## **REASON FOR RECOMMENDATION**

To recognise the contribution of the Housing Service in meeting the Council's Value of being 'Customer focused – delivering great customer service, meeting customer needs'.

Commercial Services Fees and Charges for Trade Waste and Outdoor Sports and Leisure in 2018/19

### **\*RESOLVED –**

1. That the proposed fees and charges for outdoor sports and leisure services in 2018/19, as attached at Appendix A to the officer's report, be approved and adopted.
2. That the proposed fees and charges for waste services in 2018/19, as attached at Appendix B to the officer's report, be approved and adopted.

## **REASON FOR RECOMMENDATIONS**

To comply with the Council's Budget Strategy.

Barrow Hill Contractor Appointment

### **\*RESOLVED –**

That the contract details agreed for the delivery of the first phase of works on the Barrow Hill Environmental Improvements project be noted.

## **REASON FOR RECOMMENDATION**

To meet the Council's priority 'to improve the quality of life for local people'.

Robinsons PLC Business Rates Appeal

### **\*RESOLVED –**

That the proposed offer of settlement be approved and made in the financial year 2017/18.

## **REASON FOR RECOMMENDATION**

To settle a business rates refund claim to the best advantage of the Council in the current financial year 2017/18.

Yours sincerely,



Local Government and Regulatory Law Manager and Monitoring Officer

